

# TRENTON MID-SUMMER FESTIVAL VENDOR RULES AND REGULATIONS

## APPLICATIONS

- All applications must qualify under applicable state, county, and city laws and regulations and obtain all required permits, licenses, certifications and liability insurance in the amount of \$1 million with the **City of Trenton as additionally named insured**,
- All applications must be **postmarked by April 1, 2008**.
- Applications must include a detailed drawing of your space requirement including overhangs, trailer tongues, and storage containers.
- Space fee is \$250 for a 10'x12' space (minimum size). Additional footage is available at a cost of \$25 per foot, but you are limited to 12' in depth from the curb. This includes one 20-amp circuit of 110 volt electricity. If more than one 20-amp circuit is needed there will be an additional charge of \$50 per 20 amp circuit. If 220-volt electrical service is needed there will be an additional charge of \$75 per 220 line. There will be NO sub-leasing of space.
- Include all electrical requirements with your application. No generators will be allowed.
- Make check payable to "City of Trenton" and be sure to include with your completed and signed application. (Be sure to complete both sides of the application form.)
- Applicant acknowledges decisions with respect to applications will be necessarily subjective and applicant specifically waives, releases, and holds harmless, the Board and the City from any claims, actions or damages arising out of an application denial.
- For safety reasons, no devices such as snap-caps, bottle caps, or other such noise producing items will be allowed.

## USE OF SPACE

- Sell only from your booth. No one is to be walking up and down the street selling goods or distributing literature.
- Amplifying devices are limited to official use only.
- Vendors are reminded of their obligation to comply with the Americans with Disabilities Act requirements and make necessary modifications to their exhibit or make reasonable accommodations to service persons with disabilities.
- You must keep the area around your booth clean. Minimum charge of \$100 if the Mid-Summer Festival has to clean your space. It is your responsibility to secure all trip hazards (i.e. electric cords, ropes, etc.).
- Vehicles will not be allowed on festival grounds for delivery or storage during festival hours, which are 10 a.m. to 11 p.m. Friday and Saturday and 10 a.m. to 5 p.m. on Sunday. Arrangements must be made in advance for the storage of vehicles and trailers. Please be sure to make arrangements with all your suppliers to have deliveries made prior to the start of festival each day. ALL deliveries coming after the opening of the festival each day will have to be brought in by hand.
- Vehicles parked in unauthorized areas will be ticketed or towed at the expense of owner. Parking permits must be visible in windshield of vehicle.

## MISCELLANEOUS

- NO INSURANCE is provided by the Mid-Summer Festival. The sponsors and the Mid-Summer Festival Committee shall not be liable for loss or damage to exhibits or for any injuries to exhibitors.
- All participants in the Mid-Summer Festival participate at their own risk. This assumption of risk includes that associated with wind, rain, hail, lightning, floods, and other Acts of God; illness or injury, damage to property by vandals, patrons, fellow participants, or sponsors. The Mid-Summer Festival Committee, the City, and its elected officials, employees, agents, and volunteers shall not be responsible for any such incidents and each applicant specifically releases each from and against any liability arising therefrom. Security patrols will be provided for observation only after festival closing hours. The Mid-Summer Festival Committee shall not be liable for any damages to or losses of property, or injury to persons.
- Port-a-johns will be provided near the exhibit area.
- Please be aware that general festival rules do not allow pets, bottles, cans, bicycles, roller blades, or skateboards in the festival area.