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January 3, 2006

Dear Prospective Food Vendor:

Happy New Year! It's time to start thinking summer and the Trenton Mid-Summer Festival scheduled for July 7, 8 and 9, 2006. Sporting our new logo that was unveiled at last year's event, this year's 31st annual festival is sure to bring new excitement to the nearly 100,000 anticipated visitors.

The hours of the festival will be Friday and Saturday from 10 a.m. to 11 p.m. and Sunday from 10 a.m. to 5 p.m. Enclosed is a food vendor application. All applications must be postmarked by March 1, 2006 to be considered for space this year. So don't delay. ALL applications are subject to committee approval and space availability. Prior participation in festival will not guarantee acceptance into this year's festival.

Food vendor fee is \$400 for a 10' by 12' space (minimum size) plus \$40 for each additional foot required. **Please note: spaces are 12' in depth from the curb. Your space is 10' along the curb with additional footage available at \$40 per foot.** One 110 volt 20 amp circuit is included in your space fee. Additional 110 volt 20 amp circuits are \$50 per circuit and 220 volt electricity is an additional charge of \$75 per circuit. A check for the full amount made payable to the "City of Trenton" must accompany your application.

Please be sure to complete the diagram portion of the application. Include all your space requirements in this diagram drawing including grills, storage containers, overhangs, trailer tongues, ice machines, and refrigerators. With the new festival layout, street space is very limited and we must know your exact requirements in order to avoid last minute problems. Your electrical requirements are also VITALLY IMPORTANT. We have new electrical service on the street, please be sure to include accurate information with your application.

We are actively seeking a beverage sponsor for the festival. If we are able to make such arrangements all vendors will be required to sell the beverage product of the committee's choice. We will notify you promptly if such arrangements are made.

The City of Trenton requires that all commercial participants in the festival have liability insurance in the amount of \$1,000,000 (one million dollars) with the City of Trenton as **additionally named insured**. Please return a copy of your insurance along with your check for your space, the application and the Hold Harmless Agreement postmarked by March 1, 2006.

If you have any questions, please call Al Sidebottom at (734) 671-8572 or the Trenton Parks and Recreation Department at (734) 675-7300. We look forward to an exciting year of new beginnings for the Mid-Summer Festival.

Sincerely,

Al Sidebottom, Vendor Chairman  
Mid-Summer Festival

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